**Date: September 16, 2021**

**Executive Board Weekly Meeting Minutes**

1. Updates

• Elections & Transitions

- Forming a special nomination committee for Reanne and nominate her for the position.

- Candidate statement form Reanne required.

- Share the Statement with the Senate along with the agenda for voting on 27th September

- College Representative and Senator election process remains the same.

- Special Nomination Committee- Arian, Behnaz, Katie, Ana

- Application remains open till the position remains vacant except the Vacant Executive Officer Position

- Share links with the Senators to reach out to the respective constituency.

- Share voting information on Monday Minutes

2. Key Issues/Topics

Transition

* Meeting with Marco

• GPSA committee budget

* Approve this year budget by 3rd Senate Meeting (upcoming 27th September)
* Budget is based on last year’s S&A request and the request was created based on the conversations with the committees and chairs.
* Working on money needs to be sent in the accounts
* To make changes allocated to each committee conversation needs to happen and one needs to be able to justify why the changes
* Some are said in the budget and written out line by line.
* Travel Grant- 80,000USD was approved by the S&A committee
* Add to the agenda for the approval of budget
* Share the budget with the agenda
* • Confirm upcoming senate meetings` dates
* Conflict with 22nd November Senate Meeting
* Last year no meeting was scheduled in the week of thanksgiving
* • November 25th senate meeting (hold it/make it/ arrange grab and go event)
* Suggested to not schedule programs or meeting in the week
* Follow previous years format of doing an event a week earlier (ref: Friendsgiving).
* November 1st week Restaurant Week suggested
* Food and drinks should follow university protocols.

• Next senate meeting (hybrid/ virtual)

* Discussion on number of Covid cases.
* Doubts about converting the meeting format to Online for challenges such as Senators not fully participating in the meeting. Need for active senators.
* Following the Bylaws very important
* Suspensions of Bylaws for Covid situation
* Suggestion of camera to be on.
* Internet could be the issue.
* Recording the videos can be problem.
* Consider before change of Bylaw, keep this semester flexible, childcare options are limited.
* Conversation revolving around how the participation of Senators need be of primary concern in general
* Give Senators the option- suspend the 3 times virtual for this semester.
* Evaluate the Senators based on the reaching out to the Departments they represent.
* Descriptive to the committee- evaluate their performance. (Assignment/Participation)
* Suggested Breakout rooms
* Acceptable Exception in advance suggested

• Next senate meeting agenda

* Nomination for Positions
* Approve Budget
* Children’s Centre- not able to offer 4 days for spring because of the high rate of infection. They can only offer 3days.
* Draft of the agenda to be shared
* • Monday minutes
* Chair of Communication can decide on the number of Monday Minutes
* • Attendance sheet
* Chair of Communication suggested supervision from Chair of Internal Affairs for voting in Senate Meetings.
* Suggested meeting

• Emergency program

3. 10 minutes open forum for upcoming issues

- Committee Assignments recheck.

- One page excel sheet Committee Assignment

- Emergency Program suggested (for upcoming meeting)